

Position Description

Title	After Hours Crisis Care Practitioner
Employment Type	Casual
Reports To	Intake Team Leader
Work Location	Geelong
Date of review	January 2024

About The Sexual Assault & Family Violence Centre (The SAFV Centre)

The Sexual Assault & Family Violence Centre (The SAFV Centre) was established in 1978 and continues to grow, delivering integrated specialist response, early intervention, education and prevention services and programs.

Supporting the Victorian community throughout Barwon, Wimmera, and the South West regions, we offer a specialist range of support services to all people impacted by sexual and family violence, encompassing 24 hour crisis care, case management, therapeutic counselling and group programs, early intervention programs, refuge and housing support, legal services, professional training and primary prevention initiatives. We also provide specialised support for all victims of crime through the Victims Assistance Program for Barwon and the South West.

Working across multiple sites and locations, including co-location within the Barwon Multi-Disciplinary Centre, The Orange Doors in Barwon and the South West, outreach locations and within the locally known service Emma House in Warrnambool, our unique combination of services allows us to respond to those that need us, supporting them throughout their journey toward recovery and resilience, while also educating and working with our communities for gender equality to prevent violence from happening in the first place.

We are a collaborative organisation where work is rewarding and team spirit permeates strong culture, values and a client-first focus. At The SAFV Centre, you have the opportunity to professionally grow, flexibility to enjoy your personal commitments, and a connection to purpose that makes a difference to our community.

Role Purpose and Accountability

Purpose

This position is responsible to provide an afterhours specialist crisis response for adults, young people and children who experienced a recent sexual assault (within the last 14 days) and women and children experiencing family violence.

The role works on a rostered, on call basis.

Accountabilities: *role accountabilities include, but are not limited to;*

Direct Service

- Respond in a timely manner to crisis 'call outs' received during rostered I shifts
- Provide crisis intervention and emotional support to people who have experienced recent sexual assault or family violence and if needed, to their supportive families and friends.
- Conduct an initial assessment to ensure safety, accommodation, mental health and other immediate needs are addressed until the next business day.

- Provide accurate information and facilitate access to medical and legal support, emergency assistance and appropriate accommodation.
- Liaise, consult and advocate with Victoria Police, forensic medical services, nursing and medical staff, accommodation providers and other professionals as required.
- Consult with line management for issues requiring clarification or authorisation.
- Document case notes and record relevant information immediately after a callout.
- Facilitate a referral to The SAFV Centre business hours' Intake service or the Orange Door and provide external referral information, as appropriate.

Organisational Responsibilities

- Participate in staff and program meetings, supervision, training and professional development.
- Ensure compliance with relevant legislation, policy, procedures and practice guidelines.
- Actively contribute to the development of a positive and high-performing organisational culture, including by identifying opportunities to improve team work practices.
- Participate in the continuous quality improvement of the SAFV Centre and the development of best practice.
- Take reasonable care for your own health and safety and for that of others in the workplace by working in accordance with legislative requirements and occupational health and safety (OHS) policies and procedures.
- Ensure work practices are ethical and comply with The SAFV Centre Policy and Procedure and the code of the professional association of which the employee may be a member.
- Other duties as required.

Key Selection Criteria

Your application must address the following:

Essential Qualifications and Experience

- A relevant qualification in psychology, social work, welfare, community development or other relevant discipline.
- A minimum one year relevant experience.

Essential Skills and Knowledge

- Knowledge of the causes of family violence and sexual assault and impacts on adults, children and families.
- Knowledge and understanding of legal, medical and emergency accommodation service options
- Knowledge of the range of issues that may be experienced by people who have been sexually assaulted and women and children who have experienced family violence.
- Knowledge and understanding of trauma, as it relates to sexual assault and family violence.
- Demonstrated experience in the provision of crisis intervention, risk assessment and safety planning.

- Ability to demonstrate culturally sensitive and respectful practice, including understanding of the needs of people from diverse cultures.
- Effective engagement and communication skills (verbal and written) and well developed assessment skills.
- Demonstrated ability to advocate, liaise and work collaboratively across complex systems and to liaise effectively with a range of key providers and stakeholders.
- Demonstrated capacity to apply theoretical frameworks to practice.
- Proven ability to manage work autonomously and as part of a team.
- Demonstrated ability to maintain accurate and confidential case notes and proficiency or capacity to use MS Office, relevant programs / databases.

Other

- Commitment to the vision, values and purposes of The SAFV Centre.
- Commitment to continuous quality improvement and cultural equity in service delivery.
- Current Victorian Driver's Licence.

Referees

Applicants must provide the name and current contact details of 2-3 professional referees including the most recent or current supervisor.

Period of Appointment

This position is casual, dependent on the continuation of funding to the service.

Hours of Work

- The casual hours of work will be on a rostered, on call basis afterhours (5:00pm – 9:00am weeknights and 9:00am – 9:00am weekends and public holidays).
- Location of the position is at the Geelong office or (outreach).
- The shifts are based on the needs of the service and negotiated with other AH practitioners.
- Flexibility in working hours will be required from time to time as the need arises.

Salary and Conditions

Industrial Instrument: The Sexual Assault & Family Violence Centre Enterprise Agreement 2023.

Salary Packaging: Provided via Maxxia. PBI status with other expenses available to package above this cap. The Sexual Assault & Family Violence Centre is a Public Benevolent Institution.

Superannuation: The employer will also make superannuation payments on your behalf in accordance with the Superannuation Guarantee (Administration) Act 1992.

Probationary Period - 6 months with a review conducted during this time.

Employee Responsibility – Mandatory prior to commencement

Employee expense:

- Valid Working with Children Check
- National Police Records Check – renewed every 3 years of employment at employee expense

- Working rights in Australia

Other

This position description is subject to review and may change in accordance with the needs of our organisation; including our operations, our clients and our stakeholders.

I, NAME, have read and understood this position description and agree to the requirements of this role as set out by The Sexual Assault and Family Violence Centre.

Signed: _____

Date: ____ / ____ / ____

Print name: _____